

**APOST Standards of Practice
Committee Meeting Minutes
United Way of Allegheny County
6-28-11**

I. Welcome & Introductions

- Open committee
- Work closely with the Professional Development Committee
- In Attendance:
 - Rosemary Anderson, Propel
 - Dr. Terri Henderson, BGCWPA
 - Aimee LeFevers, UWAC
 - Keith Manghar, YouthPlaces
 - Lori Ticherich, Rankin Christian Center
 - Karen Vander Ven, University of Pittsburgh
- **ACTION:** Committee members encouraged to recommend candidates to recruit for this committee

II. Standards Commitment & Role of Committee

- APOST is a partnership for funders, intermediaries and providers dedicated to building a quality out-of-school system that will contribute to the healthy, successful development of young people as they progress through their school years, graduate from high school and enter into adulthood
- Standards of Practice—Commitment of Statement: APOST is committed to upholding quality elements of practice in programming that promote positive youth development and support the successful transition to adulthood

III. Previous Work & Accomplishments of Committee

- Adopted PSAYDN Statement of Quality
 - Structure & Management
 - Positive Connections
 - Safety & Health
 - Activities
- Quality Self-Assessment—built off PSAYDN Statement of Quality
- Quality Self-Assessment Discussion Guide

IV. Current & Future Work of Committee

- Best Practices Review, Approval, and Roll-Out
 - Each is to be action-oriented for review and approval
 - Career Development
 - Athletics & Recreation
 - Academics
 - Youth Leadership

- Service Learning
 - Social Development
 - Arts & Culture (waiting for direction from Forbes/Heinz)
 - Health & Wellness
- Review and approval should be completed by end of Summer 2012
- **ACTION:** Explore PA Department of Education's *Standards Aligned System (SAS)* Website as a resource; could incorporate on AfterschoolPGH website
- **ACTION:** Terri gives presentation on SAS on July 21 at 1:00, United Way
- Evaluation of Quality Programming
 - Question asked by funders: How do you evaluate programs for quality?
 - Evaluation is costly
 - **ACTION:** Create a tool for the Program Evaluation
 - Quality Self-Assessment
 - NIOST Competencies
 - Positive Youth Development

V. Committee Logistics

- Frequency/time length of meetings
 - 1 hour in the morning (9 am)
 - Any day but preferably Fridays
- Location – UWAC
- Committee attendees agreed on Aimee as temporary chair
- Recruitment still ongoing
- **ACTION:** If can't attend a meeting, send a representative from organization (provides good leadership opportunity)
- **ACTION:** Start blog for committee for communication (password protected)
- Next meeting: **Thursday, July 21 at 1 pm at UWAC**

VI. Action Items

1. **Everyone** encouraged to recommend candidates to recruit for this committee
2. **Everyone** explore PDE's SAS Website as a resource <http://www.pdesas.org/default.aspx>
3. **Terri** gives presentation on SAS on July 21 at 1:00
4. **Everyone**—If can't attend a meeting, send a representative from organization (provides good leadership opportunity)
5. **Aimee**—Start blog for committee for communication (password protected)
6. **Aimee**—Invite Professional Development Committee to attend the July 21 Standards Committee meeting to see Terri's presentation of Standards Aligned System

